

Base 3 Systems Hyperion Education & Training Services

January – June 2004 Course Catalogue

Learning Tracks and Course Summaries for
Hyperion Performance Suite™

Hyperion Intelligence

Hyperion Reports – SQR

Insight Server

Intelligence iServer

Reports iServer

Intelligence Clients

Dashboards



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Hyperion Software and BASE 3 Systems

Our training is the best way to acquire in-depth knowledge of the latest technologies from Hyperion. They are designed for those who choose solutions from Hyperion Software and who wish to implement these in the most effective way possible.

The primary aim of the Hyperion Software and BASE 3 Systems Training Services is a knowledge transfer to the participants. The different training courses include a number of exercises and case studies, which help to illustrate the important concepts and show how Hyperion Software's products remove the technical and operational difficulties often involved in reporting and analytical processing.

The Training

All courses are designed by Hyperion Software and are provided at The Hyperion Training Centre or at your location by Hyperion Software's Training Partner - BASE 3 Systems.

Whether provided in our Training Centre or at your location, the exercises can be based directly on your own data, and the training can be tailored to correspond precisely with your unique use of the broad functionality available within Hyperion Software's products. For this course tailoring one of our trainers will need to visit your site in order to understand what needs to be covered and to incorporate your data into the exercises.

The Trainers

The trainers master the courses of Hyperion Software from the preparation until the course delivery. They are Hyperion consultants actively working on consulting projects, and this allows them to deliver their real-world, added-value experiences to the attendees.

The Pedagogy

Each course is carefully designed, combining both the theory and practical exercises. These training courses permit attendees to obtain a broad appreciation of the subject as well as the necessary practical elements to allow them to achieve their fixed objectives.

The Documentation

The documentation comprises of the standard course material, and for certain modules there are also additional dedicated elements for the exercises. All training material is provided to the participants at the start of the course and serves as invaluable reference material once they begin to work on their projects.

The Quality

Hyperion Software's goal is to provide complete satisfaction to the client. The courses are given in an environment where the input of the participants – in particular their stated objectives for the course – is followed attentively.

The Environment

Hyperion software training is delivered in a dedicated training centre. The Training Centre in Brussels is some 1000m away from the 1B metro line at Montgomery. Training facilities are fully equipped with all hardware connected via a modern network.

Learning Tracks Hyperion Performance Suite V6

		Project Leaders Architects	End User	Developer	Administrator
Hyperion Performance Architecture	Hyperion Performance Architecture				
Hyperion Intelligence	Hyperion Query Explorer				
	Hyperion Query Designer				
	Hyperion Insight Theory & Practical				
	EIS Programming				
	Introduction to Servers				
	Server Administration				
	Architecture & Implementation Principles				
Hyperion Reports	Theory & Practical				
	Implementation Principles				
Hyperion Portal	Usage				
	Administration				
	Development				

Learning Tracks Hyperion Performance Suite V8

	End User	Developer	Administrator
Introduction to Web-based Analysis			
Reporting & Analysis with Intelligence Clients			
Advanced Analytic Reporting with Intelligence Clients			
Designing Dashboards with Intelligence Clients			
Server Administration (Windows)			
Reporting with SQR			

Training Calendar Hyperion Performance Suite V6

Sessions	Month	January				February				March				April				May				June					
	Week	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
HYPERION PERFORMANCE ARCHITECTURE																											
Hyperion Performance Architecture (1 day)								26							16					14						25	
HYPERION INTELLIGENCE																											
HyperionQuery Explorer (2days)	05-06		19-20							01-02					05-06											24-25	
HyperionQuery Designer (1 day)	07		21							03					07										26		
EIS Programming (2 days)	08-09		22-23							04-05					08-09										27-28		
Servers Administration (2 days)				26-27							08-09						19-20								01-02		
Architecture & Implementation Principles (2 days)				28-29							10-11						21-22								03-04		
Hyperion Insight Theory & Practical (2 days)						02-03							15-16					26-27							07-08		
Theory & Practical (3 days)						04-06							17-19						28-30						09-11		
Implementation Principles (1 day)							09						22						03							14	
HYPERION PORTAL																											
Usage (1 day)	On Request																										
Administration (2 days)																											
Development (2 days)																											

Training Calendar Hyperion Performance Suite V8

Sessions	Month	January				February				March					April				May				June						
		Week	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
HYPERION PERFORMANCE SUITE																													
Introduction to Web-based Analysis (1 day)							10						23						04							15			
Reporting & Analysis with Intelligence Clients (2 days)							11-12						24-25						05-06							16-17			
Designing Dashboards with Intelligence Clients (2 days)								16-17						29-30						10-11							21-22		
Advanced Analytical Reporting with Intelligence Clients (2 days)								18-19						31-01							12-13						23-24		
Server Administration (Windows) (3 days)									23-25								13-15										17-19		28-30
Reporting with SQR ((4 days)	On Request																												

Enrolment and Information

Tel. : +32 2 738 0330

Fax : +32 2 738 0333

mailto:brio_training@base3.be

Description & Duration of Sessions Hyperion Performance Suite V6

HYPERION PERFORMANCE Architecture :

- Architects & Project Leaders – 1 day :
 - HYPERION PERFORMANCE Architecture **Ref : BP.ARC** 1 day

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HYPERION INTELLIGENCE :

- Developers – 6 days :
 - HyperionQuery Explorer **Ref : BQ.EXP** 2 days
 - HyperionQuery Designer **Ref : BQ.DES** 1 day
 - Introduction to Servers **Ref : BQ.ISR** 1 day
 - EIS Programming **Ref : BQ.EIS** 2 days

- Administrators – 3 days :
 - HyperionQuery Designer **Ref : BQ.DES** 1 day
 - Servers Administration **Ref : BQ.ASR** 2 days

- Project Leaders – 2 days :
 - HYPERION INTELLIGENCE Architecture & Implementation Principles **Ref : BLAPM** 2 days

- Users – 2 days :
 - Hyperion.Insight Theory & Practical **Ref : BLATP** 2 days

HYPERION REPORTS :

- **Developers – 3 days :**
 - HYPERION REPORTS
Theory & Practical **Ref : BR.ATP 3 days**

- **Project Leaders – 1 days :**
 - HYPERION REPORTS
Implementation Principles **Ref : BR.PMO 1 day**



HYPERION PORTAL :

- **Users & Project Leaders – 1 day :**
 - HYPERION PORTAL
Usage **Ref : BP.APU 1 day**

- **Administrators – 3 days :**
 - HYPERION PORTAL
Usage **Ref : BP.APU 1 day**
 - HYPERION PORTAL
Administration **Ref : BP.ADM 2 days**

- **Developers – 5 days :**
 - HYPERION PORTAL
Usage **Ref : BP.APU 1 day**
 - HYPERION PORTAL
Administration **Ref : BP.ADM 2 days**
 - HYPERION PORTAL
Development **Ref : BP.DVP 2 days**

Reference : BP.ARC

Who should attend?

- Architects and Project Leaders wishing to have a global vision of the architecture of Hyperion Performance Suite

Duration

- 1 day

Objective

- Understand the architectural considerations of implementing a HYPERION PERFORMANCE SUITE including Hyperion Intelligence, Hyperion Reports and Hyperion Portal
- Develop knowledge of the essential functionalities and how to combine the elements within a coherent architecture.
- Learn how to integrate within an existing architecture, and to implement the necessary services.

Pre-requisites or skills required

- General knowledge of an operating system (Windows, Unix)
- General knowledge of the internet (intranet, extranet, communication protocols)
- General knowledge of Client/Server and databases

Reference : BQ.EXP

Who should attend?

- Power Users and Developers who need to access data sources directly or explore data models stored in the repository.
- This course is designed to teach end users the essentials of query and report building using *Hyperion.Query Explorer*.

Duration

- 2 days

Objective

- The first half of the course teaches students how to:
 - access and manipulate pre-built queries and reports from a repository
 - create queries using pre-built data models
 - create reports in each of the presentation sections, as well as analyse data
- During the second half of the course, students learn to:
 - build data models
 - create more advanced queries and computed items
 - disseminate documents in various ways, including scheduling jobs.
- Exercises are provided throughout both days to reinforce what is learned.

Pre-requisites or skills required

- Familiarity with a Windows Operating System
- Notions of the basics of relational databases and SQL

Recommended follow up training

- For delegates who need to further their *Hyperion Intelligence* skills, the recommended next course is *Hyperion.Query Designer*.

Reference : BQ.DES

Who should attend?

- Developers, DBA's and System Administrators.

Duration

- 1 day

Objective

- This course is intended to teach Hyperion Developers how to design and roll out HyperionQuery documents to end-users. It aims to provide practical advice for achieving the best results from a *Hyperion Intelligence* implementation. Content includes implementation strategies, security issues, document design practices, data modeling for end users, complex query and report building techniques, administering a Hyperion Repository, configuring the Open Metadata Interpreter and auditing user activity.

Pre-requisites or skills required

- Familiarity with a Windows Operating System
- Notions of the basics of relational databases and SQL
- *Hyperion.Query Explorer*
- Understanding of Client / Server
- Data model design and Web environments

Recommended follow up training

- For delegates who need to further their *Hyperion Intelligence* skills, the recommended next course is *Hyperion Intelligence Server*.

Reference : BQ.ISR

Who should attend?

- Developers, DBA's and System Administrators.

Duration

- 1 day

Objective

- **Broadcast Server** module begins with a brief architectural overview of the **Hyperion Intelligence** product line. Several implementation ideas are discussed. Administrators learn to install and configure **Broadcast Server** for Windows NT, learn the technical specifications and cross-platform compatibility issues, learn the administration procedures and learn information on related files and database tables. Practice time is given on scheduling Hyperion documents using **Broadcast Server** to perform a variety of actions such as save, print, email and export.
- **OnDemand Server** module provides a conceptual product overview, installation instructions for Windows NT and implementation ideas for **OnDemand Server**. It includes technical specifications, cross-platform compatibility information, installation and configuration information and necessary Web components and administration procedures. Students learn how to deploy **Hyperion.Insight** and **Hyperion.Quickview** for use with **OnDemand Server**, intranet concepts and integration with **Hyperion Intelligence Server**, and information on related files and database tables. Students also learn how to customise the **OnDemand Server**.

Pre-requisites or skills required

- Hyperion.Query Designer
- Familiarity with a Windows Operating System
- Understanding of Client / Server
- Data model design and Web environments

Reference : BQ.EIS

Who should attend?

- Developers, DBA's and System Administrators

Duration

- 2 days

Objective

- JavaScript is an event-driven object based, cross-platform scripting language for client and server applications. This course introduces how JavaScript can be used to script and control Hyperion Client documents. JavaScript programs are interpreted by the Hyperion engine and are used to provide dynamic control of HyperionQuery documents. Documents enhanced with JavaScript are able to respond to user interaction. JavaScript is a concise scripting language, so it is easy to learn and use. Within the Hyperion Client, JavaScript is used to respond to user events and the document lifecycle.
- This course focuses on developing an understanding of the JavaScript syntax and object framework, specifically as it applies to interacting with HyperionQuery document elements. The class starts with introductory concepts and moves into programming techniques after lunch on the first day.

Pre-requisites or skills required

- *Hyperion.Query Explorer* experience
- Elementary programming/scripting knowledge (preferable)

Recommended follow up training

- For delegates who need to further their *Hyperion Intelligence* skills, the recommended next course is *Hyperion.Query Designer*.

Servers Administration V6

Reference : BQ.ASR

Who should attend?

- System Administrators who will be responsible for the Hyperion Intelligence servers.

Duration

- 2 days

Objective

- Learn how to install, configure and administer the *Hyperion Intelligence* servers.
- Beginning with an overview of the various elements and functionality of *Broadcast Server (BCS)* and *OnDemand Server (ODS)* the course moves onto give an explanation of the pre-requisites to install these servers. Configuration of the BCS – exploitation of the log files. Configuration of the ODS – installing the ODS node and manager along with exploitation of the log files.
- Publication of documents via BCS. Installation of web clients and setting up zero-administration functionality. Day to day management of the servers

Pre-requisites or skills required

- Hyperion.Query Designer
- Familiarity with a Windows/Unix Operating System
- Understanding of Client / Server
- Data model design and Web environments

Reference : BI.APM

Who should attend?

- Project Leaders who will implement reporting projects with *Hyperion Intelligence*.

Duration

- 2 days

Objective

- Understand the different elements of *Hyperion Intelligence*, their functional capabilities and the large principles required in implementing the software. Gain an overview of the modules, comparing the Client/Server architecture with the Web architecture, along with a description of the Hyperion Intelligence Servers (*OnDemand Server* and *Broadcast Server*). Implement Hyperion Intelligence, with a view of the technical and functional pre-requisites, roles within the team, configuration of the servers and usage of EIS.
- Overview of *Hyperion Intelligence* administration, management of users and documents and optimisation along with concrete cases and examples of Hyperion Intelligence projects.

Pre-requisites or skills required

- Familiarity with a Windows Operating System
- Understanding of Client / Server and Web.
- Relational database notions and the SQL language

Reference : BI.ATP

Who should attend?

- End Users of *Hyperion Intelligence*.

Duration

- 2 days

Objective

- Understand the concepts of Hyperion Insight, and how a user can access documents made available through OnDemand Server. Create requests and then analyse the results using pivot tables, graphical and tabular reports. Finally learn how to personalise the documents.

Pre-requisites or skills required

- Familiarity with a Windows Operating System

Reference : BR.ATP

Who should attend?

- Analyst Programmers who will develop reporting using *Hyperion Reports*.

Duration

- 3 days

Objective

- Allow developers to master the concepts of *Hyperion Reports* such that they can be rapidly operational for the development of reports. Discover how to manipulate the data, to develop procedures with or without parameters, generate complex graphics and reports. Compiling, Executing and Visualisation. Advanced techniques.

Pre-requisites or skills required

- Familiarity with a Windows Operating System
- Knowledge of the SQL language
- Programming experience

Reference : BR.PMO

Who should attend?

- Project Leaders who will lead reporting projects using *Hyperion Reports*.

Duration

- 1 day

Objective

- Allow Project Leaders to know the functionality and principles of *Hyperion Reports* in order to be able to integrate the development within the global reporting architecture. Gain knowledge of the concepts of the product and how to integrate within an application. Conditional processing and parameter passing, batch processing. Know how to comment and to personalise the *Hyperion Reports* engine. Understand how to organise the production of reports and subsequent advanced usage.

Pre-requisites or skills required

- Familiarity with a Windows Operating System
- Knowledge of the SQL language

Reference : BP.APU

Who should attend?

- All users of *Hyperion Portal*.

Duration

- 1 day

Objective

- Familiarise with the *Hyperion Portal* user interface and its functionality offered to the end users. Know how to use the interface to access information throughout the enterprise. Know how to search both internally and externally to the organisation for information. Know how to execute and schedule applications to receive reporting. Know how to personalise the interface.

Pre-requisites or skills required

- Familiarity with an internet browser (Internet Explorer, Netscape Navigator, etc)

Reference : BP.ADM

Who should attend?

- Administrators of *Hyperion Portal*.

Duration

- 2 days

Objective

- Permit an Administrator to manage the technical and functional tasks of *Hyperion Portal* to be able to rapidly begin exploitation of the system. Provide an overview of the global architecture and the installation procedures, configuration of the web interface and management of security for users and groups. Manage the internal services of *Hyperion Portal* and the contents of the portal along with the application tasks (publish, schedule, execute, distribute, follow-up), as well as backup and restore features.

Pre-requisites or skills required

- Hyperion Portal – Introduction and Usage.
- General understanding of the Web.
- General knowledge of relational databases.
- General knowledge of operating systems (Windows, Unix)

Reference : BP.DVP

Who should attend?

- Developers involved in using *Hyperion Portal* for the deployment of reporting.

Duration

- 2 days

Objective

- Permit Developers to personalise *Hyperion Portal* and to implement additional developments beside the standard functionality provided.
- Learn how to personalise the web interface, to develop with the APIs provided by *Hyperion Portal*.
- To see how to integrate Hyperion Portal in an existing environment: calling *Hyperion Portal* from an existing environment and to call external applications from within *Hyperion Portal*.

Pre-requisites or skills required

- Hyperion Portal – Introduction and Usage.
- Hyperion Portal - Administrator
- Knowledge of Javascript

Description & Duration of Sessions Hyperion Performance Suite V8

HYPERION PERFORMANCE SUITE :

□Developers – 10 days :

- Reporting & Analysis with Intelligence Clients
Ref : BPS8.RAIC 2 days
- Advanced Analytical Reporting with Intelligence Clients
Ref : BPS8.AARIC 2 days
- Designing Dashboards with Intelligence Clients
Ref : BPS8.DDIC 2 days
- Reporting with SQR
Ref : BPS8.RSQR 4 days

□Administrators – 7 days :

- Reporting & Analysis with Intelligence Clients
Ref : BPS8.RAIC 2 days
- Advanced Analytical Reporting with Intelligence Clients
Ref : BPS8.AARIC 2 days
- Server Administration (Windows)
Ref : BPS8.SA 3 days

□Users – 3 days :

- Introduction to Web-based Analysis
Ref : BPS8.IWBA 1 day
- Reporting & Analysis with Intelligence Clients
Ref : BPS8.RAIC 2 days

Reference : BPS8.IWBA

This course is designed to teach end-users the fundamentals of analysis using the Hyperion Performance Suite. Course participants will access Intelligence files from the web and learn to manipulate analyses using pre-built content and user-directed analysis. Exercises are provided throughout the course to reinforce the topics learned.

Who should attend?

- Users who will use the web interface to:
 - Access pre-built content including tables, charts, pivots, reports and EIS sections.
 - Perform data analysis.
 - Save results locally.

Duration

- 1 day

Students will learn:

- How to customise the personal tab of the Web Client including Portal Pages, Favourite Items and Categories, and My Channels
- How to utilise the Browse, Search, Schedule, and Preferences tabs of the Web Client
- How to view documents and run jobs.
- How to publish documents to the Hyperion Foundation.

Pre-requisites or skills required

- Familiarity with Windows standard conventions.
- Some knowledge of data warehouse and database concepts is recommended.
- An understanding of Hyperion client products is also helpful, but not required.

Reference : BPS8.RAIC

Designed to teach end-users and developers the essentials of query and report building when using the Explorer components of Hyperion Performance Suite 8, the first half of this course teaches participants to access and manipulate pre-built queries and reports, query and report creation, as well as data analysis. The second half of the course focuses on building data models, creating advanced queries and computed items, dissemination of documents and job scheduling. Lab exercises are provided throughout this course to reinforce comprehension and retention of the material

Who should attend?

- Users and developers of Hyperion Performance Suite™ 8 who wish to learn how to:
 - Access pre-built data models, queries and/or reports.
 - Perform data analysis.
 - Create a variety of queries and reports.
 - Create data models from a list of tables in a data warehouse.

Duration

- 2 days

Students will learn:

- General information about the entire Hyperion Performance Suite 8 product.
- Basic document navigation and manipulation skills.
- Query building and data manipulation techniques.
- Report building and data analysis techniques.

Pre-requisites or skills required

- Familiarity with Windows standard conventions.
- Some knowledge of data warehouse and database concepts is recommended.

Reference : BPS8.DDIC

The class begins with the introductory concepts of the Hyperion Object Model and moves into programming techniques, focusing on developing an understanding of the JavaScript syntax, scripting techniques and object framework, specifically as it applies to interacting with Intelligence file elements. Course participants will develop an understanding of the Hyperion Object Model and how to use JavaScript to develop Graphical User Interfaces (GUI), such as an EIS section.

Who should attend?

- Developers who create documents for users of the products within Hyperion Performance Suite™ 8.
- Individuals who need to create customized front-ends using Hyperion's EIS functionality.

Duration

- 2 days

Students will learn:

- How JavaScript can be used to script and control Hyperion Client documents.
- How JavaScript programs are interpreted and are used to provide dynamic control of an Intelligence File.
- How documents enhanced with JavaScript are able to respond to user interaction.
- How JavaScript is used within the Hyperion Client to respond to user events and the document lifecycle.

Pre-requisites or skills required

- Attend "Advanced Reporting with Intelligence Clients" training class.

Reference : BPS8.AARIC

This course is intended to assist query developers with designing and rolling out Intelligence Files to end-users. The class aims to provide practical advice for achieving the best results from a Hyperion Performance Suite™ 8 implementation. Course content includes: implementation strategies, security issues, document design practices, data modelling for end-users, complex query and report building techniques, administering the Foundation components of Hyperion Performance Suite 8, configuring the Open Metadata Interpreter, and auditing user activity.

Who should attend?

- Data Administrators who wish to understand the demands of the client product on the enterprise server.
- Warehouse administrators and those wishing to learn how to monitor document usage.
- Anyone designing Hyperion queries and reports for other end-users.

Duration

- 2 days

Students will learn:

- Hyperion Performance Suite 8 best practice implementation strategies.
- How to address security issues, including row and column-level security.
- Document design practices.
- Data modelling for end users.
- Complex query and report building techniques.
- How to administer a client/server repository.
- Utilization of metadata.
- How to audit user activity

Pre-requisites or skills required

- Attend “Reporting & Analysis with Intelligence Clients” training class.
- In-depth knowledge of SQL.
- Knowledge of data warehouse design principles.
- Knowledge of star schema database design.

Reference : BPS8.SA

This course is intended to teach system administrators the Hyperion Performance Suite™ 8 architecture, administrative tasks, aspects of each server (Insight Server, Intelligence iServer, Reports iServer, and Knowledge Server), basic installation and configuration tasks, customization, scaling, and troubleshooting.

Who should attend?

- This course is designed for IT Administrators implementing Hyperion Performance Suite 8 in a Windows environment who want to:
 - Understand the Hyperion Performance Suite 8 architecture.
 - Populate the Foundation components of Hyperion Performance Suite 8 with object in a secure manner.
 - Run and schedule jobs.
 - Create users and groups.
 - Personalize the end-user interface.

Duration

- 3 days

Students will learn:

- Architecture, administrative tools, and tasks.
- User, content and job management.
- Insight Server, Intelligence iServer, Reports iServer, and Knowledge Server details
- Express and distributed installation procedures.
- Configuration of services and servlets.
- Utilization of Smartcuts, customization of parameter forms and email notifications, and aspects of transparent login.
- How to scale and troubleshoot Hyperion Performance Suite 8.

Pre-requisites or skills required

- Experience using database administration applications.
- An in-depth knowledge of the Windows operating system and its administrative tools.
- Knowledge of SQL.
- Knowledge of data warehouse design principles.

- Knowledge of HTML.

Reporting with SQR V8

Reference : BPS8.RSQR

This course is designed to introduce developers to the basic concepts of the SQR programming language, including sections, paragraphs, and variables. Course participants will learn to select data from the database, add procedural logic, and generate tabular reports with the SQR programming language. Emphasis is placed on report layouts, including headers and footers, group breaks, detail sections, and screen and command line input/output.

Who should attend?

- Content viewers, developers and administrators who want to:
 - Speed processing of their SQR reports.
 - Generate HTML output from reports.
 - Customize reports with fonts, graphics, and custom layouts.
 - Create of queries and reports without the GUI tool.
 - Perform data analysis without the GUI tool.
 - Utilise the Job Manager and Administration modules as well the Intelligence iServer.

Duration

- 4 days

Students will learn:

- Building Hyperion queries, report generation, and formatting with emphasis placed on fonts, layouts, table of contents and HTML.
- Product architecture and the relationship to SQR server.
- Advanced SQL concepts including joins and where clause customization.
- Creation of multiple reports with only one pass through the database, look up tables and arrays to decrease required processing time.
- Creating mailing labels, exports and cross-tabs
- Adding procedural logic.
- Programming strategies.

Pre-requisites or skills required

- Familiarity with Windows standard conventions.
- Understanding of relational database concepts.
- Knowledge if at least one other programming language required.

- Experience with 3GL languages and SQL will be helpful.

Pricing

Course Name	Course Reference	Duration	Inter-Enterprise Price / Person/ Day (Euros excl. VAT)	Intra-Enterprise Price / Day (Euros excl. VAT)
HYPERION PERFORMANCE V6				
HYPERION PERFORMANCE Architecture	BP.ARC	1 day	420	1530
HYPERION INTELLIGENCE V6				
HyperionQuery Explorer	BQ.EXP	2 days	420	1530
HyperionQuery Designer	BQ.DES	1 day		
Introduction to Servers	BQ.ISR	1 day		
EIS Programming	BQ.EIS	2 days		
Servers Administration	BQ.ASR	2 days		
Architecture & Implementation Principles	BI.APM	2 days		
Hyperion.Insight Theory & Practical	BI.ATP	2 days		
HYPERION REPORTS V6				
Theory & Practical	BR.ATP	3 days	420	1530
Implementation Principles	BR.PMO	1 day		
HYPERION PORTAL V6				
Usage	BP.APU	1 day	420	1530
Administration	BP.ADM	2 days		
Development	BP.DVP	2 days		

- *Inter-Enterprise courses : maximum 8 participants*

- ***Intra-Enterprise courses : maximum 6 participants***
For each person more than the 6 participants there is a supplement of 230 Euros (excl Tax) per person per day.

Course Name	Course Reference	Duration	Inter-Enterprise Price / Person/ Day (Euros excl. VAT)	Intra-Enterprise Price / Day (Euros excl. VAT)
HYPERION PERFORMANCE SUITE V8				
Introduction to Web-based Analysis	BPS8.IWBA	1 day	420	1530
Reporting & Analysis with Intelligence Clients	BPS8.RAIC	2 days		
Designing Dashboards with Intelligence Clients	BPS8.DDIC	2 days		
Advanced Analytical Reporting with Intelligence Clients	BPS8.AARIC	2 days		
Server Administration (Windows)	BPS8.SA	3 days		
Reporting with SQR	BPS8.RSQR	4 days		

- ***Inter-Enterprise courses : maximum 8 participants***
- ***Intra-Enterprise courses : maximum 6 participants***
For each person more than the 6 participants there is a supplement of 230 Euros (excl Tax) per person per day.

Training Packages

Hyperion Software proposes « training packages » in the form of blocks of training based on volume discounts.

- The blocks of training must be used within a calendar year of the order,
- The « training packages » for the Inter-Enterprise sessions are not nominative.

The « Training Packages » Inter-Enterprise :

- **PF-1** : 10 days of training : **3 570 Euros (excl. VAT)**,
- a reduction of **15%** compared to the catalogue,
- **PF-2** : 20 days of training : **5 880 Euros (excl. VAT)**,
- a reduction of **30%** compared to the catalogue.

The « Training Packages » Intra-Enterprise :

- **PF-3** : 10 days of training on site : **13 005 Euros (excl. VAT)**,
- a reduction of **15%** compared to the catalogue,
- **PF-4** : 20 days of training on site : **21 420 Euros (excl. VAT)**,
- a reduction of **30%** compared to the catalogue.

Practical Information Brussel Training Centre

BASE 3 Systems sa
Avenue Roger Vandendriessche 18 – 1150 Brussels, Belgium
Tel : +32 (0)2 738 0330
Fax: +32 (0)2 738 0333

METRO

Metro Montgomery: **Line 1B** and then 5 minutes by foot.

PARKING

Parking is available in both Avenue Roger Vandendriessche and adjacent streets.

TRAINING HOURS

Morning:	9h00 -> 12h30
Afternoon:	14h00 -> 17h30

BREAKFAST

A breakfast consisting of croissants, fruit juice and coffee is offered every morning to the participants.

LUNCH

Lunch is not included in the course.

VARIOUS

Our reception staff will pass on messages left at the office for the participants.

General Conditions

I - Prices

Our prices are forfeits, and do not include expenses related to travel for inter-enterprise training.

All trainings started are charged in their entirety.

All prices indicated here are exclusive of taxes, which will be included in the invoices when due.

II - Conditions

The invoice is sent at the start of the training session, along with an attendance sheet.

Payment terms: 30 days from the date of invoice.

III – Registration of order

The completed registration form, signed by an authorised person, needs to be returned to Base 3 Systems no later than 15 days before the start of the training session required.

We will provide you with confirmation of the registration upon receipt of the registration request.

IV - Cancellations

All requests for cancellation have negative impact on our training organisation. We ask you to not make these requests except in case of force major.

We offer you the possibility to replace at any moment a participant who cannot attend a session with another participant.

In case of cancellation of training, less than 10 working days before the start date of the training course, the total for the course will be invoiced.

V – Cancellation of a Training Session

We reserve the right to cancel an inter-enterprise training session if there are less than 3 participants.

We will notify you immediately should this be necessary and will automatically include registered participants to the following session.

ORDER FORM FOR A « TRAINING PACKAGE »
Please email to mailto:Brio_Training@base3.be or Fax to +32 (0)2 738 0333

Choose a « Training Package » - Mark the box corresponding to your selection:

« Training Package » Inter-Enterprise:

- ” **PF-1** : 10 days of training : 3,570 Euros (excl. VAT),
- a reduction of 15% compared to the catalogue,
- ” **PF-2** : 20 days of training : 5,880 Euros (excl. VAT),
- a reduction of 30% compared to the catalogue.

« Training Package » Intra-Enterprise:

- ” **PF-3** : 10 days of training on site : 13,005 Euros (excl. VAT),
- a reduction of 15% compared to the catalogue,
- ” **PF-4** : 20 days of training on site : 21 420 Euros (excl. VAT),
- a reduction of 30% compared to the catalogue,

ORGANISATION

Organisation: _____

Address: _____

Tel: _____ Fax: _____

CONDITIONS

- The training days must be used within a year of the « training package » order.
- Unused training days at the end of the year will be invoiced.
- Any training cancellations from the Hyperion Software Training Centre will be taken into account for the calculation (extension) of the period during which the « training package » was to be used.
- Invoices are sent after each training session.
- A training package reference number is provided to you by our training service at the receipt of your training order. This number should be mentioned on all following registrations.

Person Responsible for registration :

Name: _____

Signature: _____

Date: _____

Company Stamp: _____

ORDER / REGISTRATION FORM

Please email to mailto:Brio_Training@base3.be or Fax to +32 (0)2 738 0333

Course or Reference: _____ Type of training (Intra/Inter) _____

Duration: _____ days Dates : _____

Number of participants: ____ Cost: _____ Euros (excl VAT)

Including registration to a « Training Package » (Y/N) ____

If “yes”, number of the « Training Package » _____

ORGANISATION

Organisation : _____

Address : _____

Tel : _____ Fax : _____

INVOICING ADDRESS

Service : _____ Contact : _____

Address if different : _____

Tel : _____ Fax : _____

PARTICIPANTS

Surname : _____ First Name : _____ Function : _____

Surname : _____ First Name : _____ Function : _____

Surname : _____ First Name : _____ Function : _____

Surname : _____ First Name : _____ Function : _____

Surname : _____ First Name : _____ Function : _____

PAYMENT

Payment is within 30 days of receipt of the invoice

Person Responsible for registration :

Name : _____

Signature :

Date : _____

Company Stamp :